

Borough of Ho-Ho-Kus
County of Bergen
Mayor and Council Work Session Meeting Minutes
February 20, 2024 7:00 p.m.

The Work Session Meeting of the Municipal Council of the Borough of Ho-Ho-Kus was held in the Municipal Building at 333 Warren Avenue, Ho-Ho-Kus, NJ on February 20, 2024. The meeting was called to order at 7:05 p.m. by Council President Troast asked the Municipal Clerk to read the open public meeting statement:

The Work Session Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session in accordance with the provisions of Section 5 of the “Open Public Meetings Act”. Notice of this meeting has been posted in the front lobby entrance to the Borough Hall and Council Chambers, a copy has been filed with the Borough Clerk, and copies of the Annual Notice of Meetings, of which this is a part, have been sent to the Record and the Ridgewood News.

ROLL CALL:

Mayor.....	Thomas W. Randall - absent
Council President.....	Douglas Troast
Councilman.....	Steven Shell - absent
Councilman.....	Edward Iannelli
Councilman.....	Kevin Crossley
Councilman.....	Dane Policastro
Councilwoman.....	Kathleen Moran

Also, in attendance: Tim Wiss Borough Attorney; William Jones, Borough Administrator; Joan Herve, Borough Clerk.

FLAG SALUTE:

Council President Troast led those present in the salute to the American Flag.

CONSIDERATION OF MINUTES

January 23, 2024 – Public Meeting of the Mayor and Council

PUBLIC DISCUSSION

Council President Troast opened the meeting to the public. He stated if anyone desired to be heard, please raise your hand to be recognized, and state your name and address for the record. Seeing none, Council President Troast closed the meeting to the public.

CORRESPONDENCE

- a) Board of Adjustment request for additional members
- b) Northwest BC Utilities Authority establishing the sewer connection fee for 2024

CONSENT RESOLUTIONS

RESOLUTION #24-38

A Resolution - Appointment of Firefighter – Jonathan J. Oak

WHEREAS, the Fire Department of the Borough of Ho-Ho-Kus, through its Chief, Don Seltmann has recommended to the Mayor and Council the appointments of member(s) as follows; and

WHEREAS, Jonathan J. Oak passed his physical as required by the Borough; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that Jonathan J.

Oak is recommended to the New Jersey State Fireman's Association for membership.

RESOLUTION #24-39

**A Resolution - Grant Agreement Between the Ho-Ho-Kus Borough and The State of New Jersey by
and for The Department of Environmental Protection
Grant Identifier: UCF-2023-010**

The governing body of Ho-Ho-Kus Borough desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$15,000.00 to fund the following project:

2023 NJUCF Stewardship Grant-Canopy Resiliency

Therefore, the governing body resolves that William Jones or the successor to the office of Borough Administrator is authorized (a) to make application for such grant, (b) if awarded, to execute a grant and (c) to execute

Any amendments there to any amendments thereto which do not increase the Grantee's obligations.

*The Ho-Ho-Kus Borough Council authorizes and hereby agrees to match **20%** of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. Up to 100% of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).*

The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

** The portion of this form between the asterisks should only be completed if matching funds are required under the terms of the agreement. Where in-kind services are allowed and are stipulated by the Grantee, an attachment must be provided and appended hereto, breaking out the in-kind services.*

RESOLUTION #24-40

A Resolution - Award Arcari + Iovino for additional Architectural Services-Library Feasibility Study-10 Orvil Ct.

WHEREAS, the Borough of Ho-Ho-Kus request for additional Architectural Service-Library Feasibility Study at 10 Orvil Court and;

WHEREAS, Arcari + Iovino Architect, One Katherine Street, Little Ferry, NJ 07643, is duly qualified and available to perform such services not to exceed \$1500.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ho-Ho-Kus that a contract for the above-referenced is hereby awarded to Arcari + Iovino Architect, One Katherine Street, Little Ferry, NJ 07643; and

BE IT FURTHER RESOLVED, that the Borough Administrator is hereby authorized to execute said Proposal on behalf of the Borough; and

RESOLUTION #24-38

A Resolution - Award Heuer & Company for continuing pre-construction consulting services - 10 Orvil Ct.

WHEREAS, the Borough of Ho-Ho-Kus request for Continuation of our Professional Pre-Construction Consulting Services at 10 Orvil Court and;

WHEREAS, Heuer & Company, 3 Bohnert Pl., Waldwick, NJ 07463 is duly qualified and available to perform such services not to exceed \$3000.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ho-Ho-Kus that a contract for the above-referenced is hereby awarded to Heuer & Company, 3 Bohnert Pl., Waldwick, NJ 07463 ; and

BE IT FURTHER RESOLVED, that the Borough Administrator is hereby authorized to execute said Proposal on

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behalf of the Borough; and

A motion was offered by Council President Troast and seconded by Councilman Policastro to approve Resolution 24-38 through 24-41. Motion carried on a roll call vote – All present voting “Aye”.

ADOPTION OF ORDINANCES and PUBLIC HEARING to be placed on February 27, 2024 agenda

2024-93 - AN ORDINANCE OF THE BOROUGH OF HO-HO-KUS, COUNTY OF BERGEN, AND STATE OF NEW JERSEY AMENDING CHAPTER 85, “ZONING,” OF THE CODE OF THE BOROUGH OF HO-HO-KUS, NEW JERSEY, TO COMPLY WITH P.L. 2021, C. 171, PERTAINING TO ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT (EVSE) & MAKE-READY PARKING SPACES

2024-94 – AN ORDINANCE TO FIX THE COMPENSATIONS OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF HO-HO-KUS, BERGEN COUNTY, NEW JERSEY

PRESENTATION to be placed on February 27, 2024 agenda

Presentation to 8th grade students for their interested in seeing how local government works.

BUDGET DISCUSSION/PRESENTATION – Administrator Jones, discussed and presented the Mayor and Council with a preliminary numbers for the 2024 Budget. CFO, Joe Citro is looking to introduce at the Public Meeting on March 26, 2024.

ADJOURNMENT

On a motion by Councilman Crossley, seconded by Councilman Iannelli, the meeting was adjourned at 8:30 p.m. Motion Carried by voice vote – all present voting “Aye”.

Respectfully submitted,

Joan Herve RMC/CMR
Borough Clerk